



National Accrediting Commission of Career Arts and Sciences

Dear School Owners:

Reminder: NACCAS Sustaining Fees are Due!

Just a friendly reminder that all institutions accredited by NACCAS, and those in the process of seeking accreditation (Candidate and Initial schools), that your semi-annual sustaining fees are due January 31, 2012. Since NACCAS is a non-profit 501c3 Corporation, all of our operational expenses are 100% supported by fees collected from our schools. A sincere Thank you to schools that have already paid their sustaining fees.

Each institution should have already received a friendly reminder invoice that is due January 31. For accredited schools, the fee is \$705, \$885, or \$1,065 per campus based on the number of enrolled students listed on the school's annual report that was due November 30, 2011. Schools in the process of seeking accreditation, Candidate and Initial, pay the lowest rate of \$705 because they are not required to file annual reports.

When sustaining fees are not paid on time, late fees of 25% per month will be assessed starting in February. For example, the late fee would be \$266.25 per month if your sustaining fee was \$1,065. In addition, non-payment of fees may lead to loss of accreditation or removal of candidate status. If your school did not receive our friendly reminder sustaining fee invoice, or you have other questions, please contact Len Grus, Director of Finance, at (703) 600-7600 x132 or lgrus@naccas.org.

Please remember that it is ultimately the school's responsibility to submit their fees in on time. Our invoices are sent as a courtesy reminder only. Also, don't forget to submit your payment by traceable means so you have evidence that NACCAS received it on a timely basis. We appreciate your attention to this important matter.