Newly Elected Executive Committee Members

2012 Call for Nominations

REMINDER:
Submission of School Financial Statements to NACCAS

SPECIAL COVER
NACCAS Staff Series

Spring 2012
What would it take to create an environment within your school to go the extra mile? Can you identify who your customers are, and have you provided them with the tools they need to get the job done? Can you make the argument that you have two different types of customers? The answer should be yes; you have both internal and external customers. Your external customers are definitely your students, and those who frequent your student salon. But have you recently taken the time to consider your internal customers – “your staff?” Do they have what it takes to help you go that extra mile?

As you know, your staff (your human capital) can add tremendous value to your organization. However, in your role as school owner, you are charged with empowering your staff to make a difference at your school. When staff feels confident, they are better equipped to solve customer issues and thus by developing a culture of empowerment, you will see a direct positive impact on your customer service. Legendary former Dallas Cowboys quarterback, Roger Staubach once said, “There are no traffic jams along the extra mile.” What defines that extra mile for you? If you want to grow your business or raise the bar to meet a higher standard, then you must look no further than at your staff.

When your staff feel they are a valuable asset to your organization, they will understand and embrace what your core values are; they will also know where they fit in the big picture. As your front line customer service agents; your staff should be engaging your students, and other customers, on a daily basis. With Student Outcomes being a challenge for many, every school should focus as much of their resources on cultivating better student/faculty relations and retention. Your staff should also understand the critical balance between customer service and organizational effectiveness.

We all know the saying that you only get one chance to make a first impression; so investing in your staff as your chief customer service agents shows your external customers that you have a keen eye for detail, responsiveness and quality education. Your staff needs to know that you respect and appreciate the effectiveness of the quality of their work, as well as, their commitment and dedication to your school. So, how do you engage your staff and demonstrate your appreciation for them? Do you ensure that your work areas are clean and presentable? Do you promote a professional environment?

Does your staff feel a sense of pride in and ownership of their work? Your organizational effectiveness must translate into your staff understanding that how they represent themselves, is a direct reflection of your business’ commitment to quality education.

With approximately 1500 accredited schools in our system, each one unique, yet required to adhere to the same NACCAS standards, NACCAS works diligently to provide quality Accreditation services to all schools. NACCAS staff are committed to being extremely knowledgeable, well versed, and very customer-service oriented. And while creativity is encouraged at all levels, our specialists are expected to consistently communicate our standards, policies and rules as clearly as possible to our schools. Accrediting over 1500 schools can be very challenging at times, yet NACCAS staff strives to address each of its schools with the best customer service specific to their particular situation.

Does this mean that we are perfect? Absolutely not! NACCAS is currently working to improve on our own customer service record with our schools. We are in the process of doing our own internal customer service training, revamping our website, streamlining our application process, and offering Best Practices Outcomes Seminars to our schools. With our continued focus on customer service, we strive to help all schools seeking accreditation, as well as, assist all our accredited schools to stay in compliance. General George S. Patton said, “Always do more than is required of you.” NACCAS has and will continue to do just that; to go the extra mile!
NACCAS Board of Commissioners Elects Executive Committee Members for 2012

By: Clifford A. Culbreath, Director of Communications

At its February 2012 Commission meeting the National Accrediting Commission of Career Arts & Sciences, Inc. (NACCAS) Board of Commissioners elected its new Executive Committee. The Executive Committee members will serve a one year term. The new Executive Committee members for 2012 are:

**Mr. Darrell Camp** – School Owner Commissioner from Mount Vernon, Washington as Chair of the Commission.

**Ms. Jessica Wolman** - School Owner Commissioner from Scottsdale, AZ as First Vice Chair.

**Ms. Cynthia Becher** – School Owner Commissioner from Fort Dodge, Iowa as Second Vice Chair.

**Mr. Ronald D. Perry** – Commissioner Representing the Public Interest from Hamilton Square, New Jersey as Treasurer.

**Ms. Gina Kinion** – School Owner Commissioner from Wentzville, MO as Secretary.

Mr. Darrell Camp, Chair

Mr. Darrell Camp has been a member of the Board of Commissioners since 2006, re-elected in 2009 and has served on the NACCAS Executive Committee since 2007. This is his second year as Chair of the Commission. He has owned and operated cosmetology schools for 33 years and been an approved franchisee of the Paul Mitchell Partner School Franchise since 2005. Mr. Camp is the President and Chief Executive Officer for Mount Vernon Beauty School, Inc. with locations in Mount Vernon and Everett, Washington. Mr. Camp is primarily responsible for all policies of the schools, fiscal management and financial aid administration. He has been active in federal financial aid for the past 22 years and attends continuing education seminars regularly to stay up-to-date with federal regulations and requirements. He is also the Chair of the Advisory Council on Career Education Committee (ACCRED).

Ms. Cynthia Becher, Second Vice Chair

Ms. Cynthia Becher has been a member of the Board of Commissioners since 2008 as School Owner Commissioner representing Zone 3. She was re-elected to the Board of Commissioners in December 2010. Ms. Becher has been in the cosmetology industry for over forty-one (41) years. She is the owner of La’James International College with locations in Iowa, Illinois, and Nebraska. She is currently a member of the Institutional Changes and Finance Committee (ICF), Constitution and Policies Committee (C&P), Academic and Institutional Changes Committee (AICC), and Chair of File Review #1.

Ms. Jessica Wolman, First Vice Chair

Ms. Jessica Wolman has been a member of the Board of Commissioners since December 2008 as the School Owner Commissioner representing Zone 2. She was re-elected to the Board of Commissioners in December 2011. Ms. Wolman started her career as an admissions representative and became a school owner over 13 years ago. Ms. Wolman owns and operates 17 schools in 5 states and has been in the cosmetology industry for over 29 years. Ms. Wolman was first elected to the Executive Committee in 2011. This is her second year being elected to serve as First Vice Chair of the Executive Committee. She is currently a member of the Institutional Changes and Finance Committee (ICF), Education Quality and Compliance Committee (EQCC), the Advisory Council on Career Education Committee (ACCRED), Chair of the Constitution and Policies Committee (C&P), Chair of the Appeal Review Panel Applications Committee (ARPAC), and a member of the File Review #4.

(continued on page 4)
Commissioners Elects Executive Committee Members

(continued from page 3)

Ronald D. Perry, Treasurer

Mr. Ronald Perry has been a member of the Board of Commissioners since 2009 as Commissioner Representing the Public Interest. Mr. Perry holds a Bachelor of Science in Commerce and Master of Business Administration degrees. He currently serves as an Adjunct Instructor of Entrepreneurial Studies and Strategy at the graduate (MBA) and undergraduate levels at Rider University’s College of Business Administration. Mr. Perry has been teaching at Rider University for twenty (20) years.

Mr. Perry is Chair of the Institutional Changes and Finance Committee (ICF), serves on the Constitution and Procedures Committee (C&P), Appeal Review Panel Applications Committee (ARPAC) and is Chair of File Review #2.

Ms. Gina Kinion, Secretary

Ms. Gina Kinion was appointed to the Board of Commissioners in August 2010 to complete the vacated position of Jim Goins. She was elected to the commission in December 2011, as School Owner Commissioner representing Zone 4. Ms. Kinion is the owner of Elaine Steven Beauty College, St. Louis, Missouri and Advance Beauty College with locations in Warrenton and Hannibal, Missouri. Ms. Kinion began working in cosmetology education in 1977. She has been a school owner since 2000.

Ms. Kinion is currently Chair of the Educational Quality and Compliance Committee (EQCC), serves on the Constitution and Procedures Committee (C&P), Academic and Institutional Changes Committee (AICC), and File Review #1.

National Accrediting Commission of Career Arts and Sciences

2012 CALL FOR NOMINATIONS

The National Accrediting Commission of Career Arts and Sciences is requesting all interested parties to submit names of possible candidates for nomination to the following positions on its Board of Commissioners that will begin on January 1, 2013:

To be elected by all NACCAS accredited schools in the states listed

School Owner Commissioner
Three-Year Term
One (1) Position, Zone 1

Alaska, California, Hawaii, Idaho, Montana, Nevada, Oregon, Utah, Washington, Wyoming

School Owner Commissioner
Three-Year Term
One (1) Position, Zone 5

District of Columbia, Kentucky, Maryland, North Carolina, Ohio, Puerto Rico, Virginia, West Virginia

Professional Services Commissioner
Three-Year Term
One (1) Position, At-Large

to be elected by all NACCAS-accredited schools in the United States and its Territories

Academic Commissioner
Three-Year Term
One (1) Position, At Large

to be elected by all NACCAS-accredited schools in the United States and Territories

Service on the Commission is both an honor and a reflection of a person’s caring for the future of our industry and specifically, its educational sector. We strongly encourage you to submit the names of qualified individuals, perhaps your own, who would be willing to serve on the Commission. Currently this organization accredits approximately 1,500 institutions nationwide; the scope of its work is varied and interesting.

The qualifications for each category, as well as the procedures for submitting names and resumes are detailed in a separate section following this letter. ALL NAMES MUST BE SUBMITTED TO NACCAS BY July 2, 2012.

Our organization is looking for competent, hardworking individuals who are willing to make a commitment to serve the Commission and cosmetology education. Please send in your nomination today!

Sincerely,

Letha Barnes, Chairman
Nominating Committee

(continued on page 5)
QUALIFICATIONS

Cosmetology School Field

A. All candidates for Commissioner representing schools in fields of training within NACCAS’ scope as a condition precedent to nomination shall document that they meet the following qualifications:

1. Have a total of at least five (5) years of administrative/supervisory experience in a school accredited by the Commission (of which the experience set forth in subparagraph 2 below may be counted as a part);

2. Have been active in the day-to-day operation of school(s) accredited by the Commission in an administrative/supervisory capacity for the three (3) years immediately preceding his/her election; and

3. Have no interest in any institution which has had its accreditation withdrawn (appeal rights exhausted) or which has voluntarily relinquished accreditation while the institution was in withdrawal status, during the past five years.

4. In addition, all candidates for the six (6) Commissioner positions elected by zones pursuant to Article III, Section III.A of these By-Laws must:

   I. Be sole owner of school(s) accredited by the Commission; or

   II. With respect to a partnership or a privately held corporation which owns a professional service operation, be a person who owns at least a 10% interest in a school(s) accredited by the Commission and have a direct and abiding interest in the performance and business success. The Nominating Committee shall be vested with the responsibility of determining whether such an interest exists, subject to review by the full Commission; or

   III. Be an officer of a publicly held corporation which owns a professional service operation.

C. All candidates for Commissioner representing the academic field as a condition precedent to nomination shall:

1. Have expertise and current teaching experience in post-secondary education.

2. Have knowledge in pedagogy and in the development of curriculum; and

3. Have experience in school accreditation.

ALL CANDIDATES

E. No person may serve simultaneously as a member of the Commission and as an Officer or member of the Board of Directors of an organization dedicated to the interests of any field within NACCAS’ scope. A person holding such other office may be nominated as a Commissioner, but if elected, must immediately tender a resignation from such office to the other organization, such resignation to be effective no later than the commencement of his or her term as Commissioner. A Commissioner-elect may not be seated until such resignation has been tendered.

F. All members of the Commission shall agree to abide by the NACCAS Code of Ethics as may from time to time be promulgated, and shall refrain from discussing or voting on any action before the Commission or Committee of the Commission which represents a conflict of interest.

(continued on page 6)
2012 CALL FOR NOMINATIONS (continued from page 5)

EXPECTED COMMITMENT

The Commission currently meets face-to-face four times a year; the meetings last from four to five days. In addition, the Commission holds monthly conference call meetings that last one to two hours. Commissioners serve on various committees, which may require approximately five additional days of service per year. Consequently, a person considering the placement of his/her name, or the name of others, before the Commission’s Nominating Committee should realize that if elected, they may be required to spend approximately thirty-five (35) days a year away from home and their principal place of business.

NOMINATION PROCEDURES

1. Persons and organizations wishing to suggest names of individuals meeting the qualifications are hereby invited to submit resumes to the NACCAS office, no later than July 2, 2012.

2. Candidates nominated for the school owner commissioner position will be sent a questionnaire and subject to complete the required information immediately and return it to the Nominating Committee.

3. Candidates nominated for the public interest commissioner position will be required to submit a current resume and subject to complete the required information immediately and return it to the Nominating Committee.

4. The Nominating Committee will review the resumes and questionnaires and arrange interviews with the nominees.

5. The Nominating Committee will present a slate of at least two candidates for each position to the Commission for approval at the fall meeting of the Commission. Nominations will also be accepted from the floor at that time.

6. The ballots containing the slate of nominees will be sent to eligible accredited schools in October 2012.

Persons or organizations wishing to suggest the names of individuals meeting the above qualifications should submit a resume to:

Chair, Nominating Committee
c/o Mr. Clifford A. Culbreath, M.S.W.
National Accrediting Commission of Career Arts & Sciences
4401 Ford Avenue, Suite 1300
Alexandria, VA 22302

ALL NOMINATIONS MUST BE RECEIVED NO LATER THAN July 2, 2012.

Reminder: Submission of School Financial Statements to NACCAS

By: Len Grus, CPA, Director of Finance

The majority of NACCAS-accredited schools have accounting years that correspond with the calendar year. NACCAS Standard VII requires that accredited schools must submit audited financial statements to the Commission within 6 months of fiscal year end. The deadline is June 30 if your fiscal year ends on December 31. Schools that do not submit their statements on time are subject to a $525 late fee per campus location, and possibly even withdrawal of accreditation. Please ensure that your auditor is aware of the NACCAS deadline and plans his work accordingly. Also note that Standard VII was revised in July 2011 to require audited statements from ALL schools, even those who do not participate in federal Title IV student aid programs.

Starting last year, as part of our “paperless office” initiative, we provided the capability for schools to upload an electronic PDF copy of their financials to the secure area of our website. Owners are able to provide a temporary ID and password to their auditors for this purpose. A large number of schools are using this convenient method. You receive an immediate confirmation that the statements were successfully uploaded, and you don’t have to worry about hard copies being lost in transit (NACCAS receives several hundred audited statements in June). Although it’s not mandatory at this point, we strongly encourage all owners to submit their financials electronically.

I also recommend that school owners know whether their financial statements meet the requirements of Standard VII before they are submitted to NACCAS. Many schools include their own calculation of the federal composite score in the footnotes. We appreciate this because it helps us to verify our calculations. If your school does not have a composite score of at least 1.5 or meet the alternate criteria, the Commission will place the school on financial monitoring and it will have a specified length of time to return to compliance, per Section 8.18 of our Rules of Practice and Procedure.

If you have any questions regarding our school financial requirements, please contact Director of Finance, Len Grus.
On Being an Evaluator

Are you interested in becoming a NACCAS evaluator or have you wondered what a NACCAS evaluator does? This article aims to share with you the qualifications, the experiences, and the benefits of being a NACCAS evaluator.

There are three categories of NACCAS peer evaluators: practitioner, academic, and school owner/administrator. The practitioner should be qualified in one or more of the many fields within the scope of NACCAS (i.e. Cosmetology, Barbering, Esthetics, Massage Therapy, etc.). The practitioner evaluator must maintain a current practitioner license, and demonstrate abiding interest in the field. The academic evaluator must have expertise and teaching experience in post-secondary education, knowledge of pedagogy and the development of curriculum, and recent industry involvement. The school owner/administrator evaluator must have a minimum of two years experience in a NACCAS accredited school and be currently active in school operations or have five years experience in an administrative position in a NACCAS accredited school and demonstrate industry involvement.

As a NACCAS evaluator you get to travel the United States and sometimes Puerto Rico. The amount of travel is at your availability. On the first day of an evaluation trip you travel to your destination and meet with your evaluation team.

The following days are either school evaluation days or travel days between school evaluations. A school evaluation involves meeting school staff, touring the school facility, and gathering information through review of documents, interviews, and general observation. Typically a school evaluation is no longer than a standard work day. Sometimes there is time for shopping, dining, and exploring your surroundings.

An honorarium of $175 is earned for each school evaluation day or travel day between school evaluations and there is a per diem of $75 per day. However, the true benefit is the opportunity to meet new people, visit new places, and witness the many different educational ideas and concepts utilized in the operations of NACCAS accredited schools across the nation.

What it takes to become an Evaluator

- Passion for your industry
- Ability to work well in a team environment
- Complete and submit the Peer Evaluator Application
- Submit your resume and relevant licenses along with the Application
- Complete and submit the Independent Contractor Form
- Attend a NACCAS Accreditation Workshop including Evaluator Training

NACCAS is in need of evaluators of all types: school owner/administrator, academic, and practitioner (particularly Barbers and Massage Therapists). If you are interested in this experience or want to learn more, please visit our website, www.naccas.org, and click on New Peer Evaluator Documents, or contact Kantrice Dorsey, Travel Specialist, at 703-600-7600, ext. 160.
Meet the New NACCAS Staff

The National Accrediting Commission of Career Arts & Sciences, Inc. (NACCAS) would like to introduce you to the newest members of our staff. These individuals bring to their positions dedication, professionalism, experience and a tremendous amount of enthusiasm.

**Cyndi Kibler, Executive Assistant**
Cyndi Kibler joined NACCAS January 3, 2012 as Dr. Mirando’s new Assistant. She holds a Master’s Degree in Procurement and Acquisitions Management, as well as a Bachelor’s Degree in Management. She proudly served in the U.S. Air Force from 1988-2008 as an Air Transportation Specialist. She has earned numerous awards and has received many medals for her service. She was stationed in Italy, Portugal, Northern California and South Carolina prior to moving to Virginia. Cyndi is a certified Customer Service instructor, and has a wide variety of administrative and project management skills.

In her spare time, she enjoys an adventurous family life with her husband of 13 years, and her 2 amazing daughters. Her hobbies include reading, cooking, and collecting art.

**Cassandra Billups, Administrative Assistant**
Cassandra Billups joined NACCAS on March 27, 2012, as an Administrative Assistant in the Accreditation Department. She received her Bachelor’s of Science Degree in Communications/Public Relations from Bowie State University. Cassandra was a flight attendant with United Airlines, Inc. for over 21 years and a Real Estate Sales Associate with Century 21. Cassandra loves spending time with her family and traveling.

**Noémie Francis, Administrative Assistant**
Noémie Francis joined NACCAS on March 27, 2012, as an Administrative Assistant in the Accreditation Department. She brings over 10 years of experience as an Administrative Assistant and is currently pursuing her Bachelor’s Degree in Business Administration and Economics. In her free time, Noémie enjoys spending time with her family and traveling to new places.

**Stephanie Speer, Regional Accreditation Specialist**
Stephanie Speer joined NACCAS on January 30, 2012, as an Accreditation Specialist (Travel Only) in the Accreditation Department. However, she was interviewed and selected to become a Regional Accreditation Specialist effective April 10, 2012. She has a Bachelor’s Degree in Political Science/Middle Eastern Studies from Randolph-Macon Woman’s College. She manages continuous paperwork and customer service for 140+ Cosmetology schools in the states of Michigan, Minnesota, New Jersey, Nevada, the District of Columbia, Arizona and Oregon. Stephanie has taught leadership conferences through Envision EMI and was the Assistant to the Vice President for Gannett Government Media. She enjoys languages and improving her limited skills in French, Russian and Arabic. She also enjoys reading and traveling.

The NACCAS Commission and Staff Extends a Warm Welcome to our new staff.

NACCAS 2012 Appeal Review Panel New Members

**Mr. Stephen N. Symbolik, III**
Mr. Stephen N. Symbolik III has been actively involved in accreditation, education, training, and regulatory management since 1994 when he started as an Accreditation Specialist at NACCAS. From 1996 to 2002 he worked as a Program manager at NACCAS, after which he became the Manager of Accreditation Administration for the American Speech Language Hearing Association. In 2003, he became the Training Chief for the Department of Buildings of the City of New York. He has also been an Project Coordinator /Adjunct Faculty for John Jay College of Criminal Justice. Presently he is the Project Coordinator for the National Aphasia Association promoting aphasia awareness and training across the US and Canada. He also serves as the Managing Editor and photographer of Fire Lines, the official publication of the Uniformed Firefighters Association of Greater New York. He holds a BA and MA from the Catholic University of America and has completed his Master’s course work in theology at The Washington Theological Union and the University of Notre Dame.

**Ms. Therese Vogel**
Ms. Therese Vogel has been a NACCAS evaluator since 2006. She is the President and CEO of the Tiffin Academy of Hair Design in Tiffin, Ohio for the past 10 years. Prior to purchasing the school, she had been a member of the instructional and administrative staff at the school for 16 years. Ms. Vogel began her cosmetology career as a student at the Academy. She regularly attends continuing education to stay current with state and federal requirements. Ms. Vogel oversees all of the day to day operations of the school including personnel, financial aid and compliance. She is currently a member of her community’s Education Committee.
NACCAS Welcomes Newly Accredited Institutions

In the September 2011 through March 2012 meetings the National Accrediting Commission of Career Arts & Sciences, Inc., (NACCAS) Board of Commissioners acted to grant initial accreditation to the following institutions:

**Advance Beauty Techs Academy**
641 North State Street, Suite 1
San Jacinto, CA
Ref. #: 014385-00

**Academy di Firenze**
149 West Main Street
Jerome, ID 83338
Ref. #: 022035-00

**Cosmetology Training Center**
1701 Adams Street
Mankato, MN 56001
Ref. #: 033041-00

**Gloria Francis School of Make-Up Artistry**
2 Nelson Avenue
Hicksville, NY 11801
Ref. #: 042131-00

**San Francisco College of Cosmetology**
2075 Mission Street
San Francisco, CA 94110
Ref. #: 014387-00

**Hinton Barber College**
1029 A Tennessee Street
Vallejo, CA 94590
Ref. #: 014386-00

**Joe Blasco Makeup Artist Training Center**
5422 Carrier Drive #304
Orlando, FL 32819
Ref. #: 019129-00

**Elite Beauty Institute, Inc.**
333 West 63rd Street
Westmont, IL 60559
Ref. #: 023183-00

**Paul Mitchell The School**
8731 West 95th Street
Overland Park, KS 66212
Ref. #: 026036-00

**Harmon's Beauty School**
7760 Landover Road
Landover, MD 20785
Ref. #: 030041-00

**The Cactus Academy, Ltd**
630 Old Country Road, Suite 0503 A
Garden City, NY 11530
Ref. #: 042132-00

**Taylor Andrews Orem, Inc. DBA Taylor Andrews Academy**
539 West University Parkway
Orem, UT 84058
Ref. #: 054065-00

**The Salon Professional Academy**
4925 University Drive, Suite 134
Huntsville, AL 35816
Ref. #: 010095-00

**Shear Finesse Hairstyling Academy, Inc.**
5238 – 2 Norwood Avenue
Jacksonville, FL 32208
Ref. #: 019130-00

**Medspa Academies, Inc. DBA Elase Academy**
10714 South River Front Parkway
South Jordan, UT 84095
Ref. #: 054066-00

**Academy of Salon Professionals, LLC**
2414 South Limit Avenue
Sedalia, MO 65301
Ref. #: 035111-00

**Brighton Institute of Cosmetology, Inc.**
10543 Citation Drive
Brighton, MI 48116
Ref. #: 032126-00

**Lawrence & Company College of Cosmetology**
810 North 10th Street
Hanford, CA 93230
Ref. #: 014388-00

**Empire Beauty School**
151 Chenoweth Lane
Louisville, KY 40207
Ref. #: 027049-00

**Beautiful You School of Nail Technology**
2092 West Cross Hollow Road
Cedar City, UT 84720
Ref. #: 054067-00

**Luckes Beauty Academy**
838 J. Clyde Morris Boulevard
Newport News, VA 23601
Ref. #: 056062-00

**Kaizen Beauty Academy**
8405 Pines Boulevard
Pembroke Pines, FL 33024
Ref. #: 019131-00

**American College of Barbering**
11320 North Preston Highway
Louisville, KY 40229
Ref. #: 027050-00

**College of Cosmetology Careers Unlimited**
2030 N.E. 42nd Avenue
Portland, OR 97213
Ref. #: 047047-00

**The Salon Professional Academy**
2710 Old Lebanon Road, Suite 6
Nashville, TN 37214
Ref. #: 052074-00

**Super Hair’s Beauty Academy, Inc.**
3251 Old Lee Highway
Fairfax, VA 22030
Ref. #: 056063-00

**The Spa Professionals Academy, LP**
601 East Nolana, Suite C
McAllen, TX 78504
Ref. #: 053211-00

**The Cosmo Factory Cosmetology Academy**
131 – B Front Street
Santa Cruz, CA 95060
Ref. #: 014389-00

**Cosmotech School of Cosmetology**
39 Mechanic Street, Suite 500
Westbrook, ME 04092
Ref. #: 029015-00

**Grace College of Barbering, Inc.**
4266 Lee Street
Aydin, NC 28513
Ref. #: 043047-00

**Vibe Barber College**
623 Chelsea Avenue
Memphis, TN 38107
Ref. #: 052075-00

**Total Transformation Institute of Cosmetology**
907 Highway 80
San Marcos, TX 78666
Ref. #: 053212-00
NACCAS Staff and Phone List:
703-600-7600

EXECUTIVE DEPARTMENT
Tony Miranda, M.S., D.C., Executive Director          Ext. 154
Cyndi Kibler, Assistant to Executive Director          Ext. 154

Accreditation Department
Demara Stamler, Director of Accreditation          Ext. 137
Amy Butler, Executive Assistant to Director of Accreditation          Ext. 162
Vacant, Program Manager:                           Ext. 121
Carol Orsini, Program Manager:                     Ext. 170
Mary Neil Nacke Myers, Associate Program Manager: CA          Ext. 152
Miranda Shurtleff, Associate Program Manager:
  IL, KY, WA, ME, ND, SD, WI          Ext. 158
Veda Teagle, Senior Accreditation Specialist: AR, IN, LA, TN          Ext. 125
Russie Allen, Reg. Accred. Specialist: CT, GA, IA, OH, OK          Ext. 116
Yvette Brooks, Reg. Accred. Specialist: CO, MA, MD, MS, PA, RI, WV          Ext. 112
Terrasia Harris, Reg. Accred. Specialist: AK, KS, TX, WV          Ext. 168
Jamie Havens, Reg. Accred. Specialist: N.C, N.Y, PR, S.C, HI, GU, VI          Ext. 151
Nicole Lindhurst, Reg. Accred. Specialist: AL, ID, MO, MT, NE, NM, UT          Ext. 169
Marissa Mercado, Reg. Accred. Specialist: DE, FL, NH, VA, VT          Ext. 128
Brittany Burnett, Accreditation Specialist for ISS          Ext. 165
Susan Kohler, Travel Coordinator          Ext. 129
Kantrice Dorsey, Travel Specialist          Ext. 160
Jeanette Walker, Accreditation Pre-screener          Ext. 114
Tiffany Carter, Admin for Accreditation Regional Specialist          Ext. 140
Cassandra Billups, Admin for Accreditation Regional Specialist          Ext. 156
Noémie Francis, Admin for Accreditation Regional Specialist          Ext. 103

Communications Department
Clifford Culbreath, Director of Communications          Ext. 135
Allen C. Harmon III, Production Specialist          Ext. 115
Cornelius Snow, Records Specialist          Ext. 122
Erica Wilkerson, Receptionist          Ext. 110

Finance Department
Len Grus, CPA, Director of Finance          Ext. 132
Tina Waltower, Admin to Director of Finance          Ext. 146
Cynthia McKoy, Controller          Ext. 149
Lupeachra Davis, Accounts Receivable          Ext. 131
Eric Hurst, Accountant I/ Financial Analyst          Ext. 130

Government Relations and Legal Department
Darin M. Wallace, Esq., Director of Government Relations and Legal          Ext. 159
Af sheen Mirza, Administrative Assistant          Ext. 141
Asha Burrell, Administrative Assistant          Ext. 162
Jason Tiezzi, Research Analyst          Ext. 155
Alex Kim, Compliance Specialist          Ext. 177

Development and Human Resources Department
Alicia Williams, PHR, Director of Development and Human Resources          Ext. 138

Remaining Accreditation Workshop Schedule for 2012

June 23, 2012 Candidate Seminar
June 24-25th Accreditation Workshop
June 26th Evaluator Training
  At the Minneapolis Marriott City Center
  30 South 7th Street
  Minneapolis, MN 55402
  Hotel Registration Deadline: May 31, 2012
  Reservations: 888-236-2427

September 22, 2012 Candidate Seminar
September 23-24th Accreditation Workshop
September 25th Evaluator Training
  At the Renaissance Baltimore Harborplace Hotel
  202 East Pratt Street
  Baltimore, MD 21202
  Hotel Registration Deadline: August 23, 2012
  Reservations: 888-236-2427

December 1, 2012 Candidate Seminar
December 2-3rd Accreditation Workshop
December 4th Evaluator Training
  At the Las Vegas Hilton
  3000 S. Paradise RD.
  Las Vegas, NV 89109
  Hotel Registration Deadline: November 9, 2012
  Reservations: 1-800-635-7711

Remaining Accreditation Workshop Schedule for 2012

June 23, 2012 Candidate Seminar
June 24-25th Accreditation Workshop
June 26th Evaluator Training
  At the Minneapolis Marriott City Center
  30 South 7th Street
  Minneapolis, MN 55402
  Hotel Registration Deadline: May 31, 2012
  Reservations: 888-236-2427

September 22, 2012 Candidate Seminar
September 23-24th Accreditation Workshop
September 25th Evaluator Training
  At the Renaissance Baltimore Harborplace Hotel
  202 East Pratt Street
  Baltimore, MD 21202
  Hotel Registration Deadline: August 23, 2012
  Reservations: 888-236-2427

December 1, 2012 Candidate Seminar
December 2-3rd Accreditation Workshop
December 4th Evaluator Training
  At the Las Vegas Hilton
  3000 S. Paradise RD.
  Las Vegas, NV 89109
  Hotel Registration Deadline: November 9, 2012
  Reservations: 1-800-635-7711
Publisher:
National Accrediting Commission of Career Arts & Sciences, Inc.
4401 Ford Avenue, Suite 1300
Alexandria, VA 22302-1432

Staff:
Clifford A. Culbreath, Editor

Special Thanks to Contributors:
Tony Mirando, M.S., D.C., Darin M. Wallace, Esq., Len Grus, CPA, Alicia Williams, PHR, and Demara Stamler

Statement of Purpose
The NACCAS NOW is published by the National Accrediting Commission of Career Arts & Sciences, Inc., (NACCAS). NACCAS is a 501(c) (3) nonprofit corporation formed in the State of Delaware. Among the major aims and purposes are the following:

1. To advance and develop standards of education and instruction in cosmetology arts and sciences, massage therapy, and cognate areas which serve to supplement the practical, scientific and business skills of the cosmetology and massage professions. Cosmetology arts and sciences concern the care for health, condition, and appearance of hair, skin, nails, and cognate areas.

2. To give recognition through accreditation to schools that agree to and do maintain high standards of cosmetology and massage education and assure quality programs to their students.

3. To encourage high standards of ethical and professional conduct and activities and programs designed to advance and improve service to the public in the field of cosmetology arts and sciences, massage, and cognate areas.

NACCAS is recognized by the United States Department of Education as a national agency for the institutional accreditation of post-secondary schools and departments of cosmetology arts and sciences and massage, including specialized schools.

REMINDER
Please remember to change NACCAS’ name and logo in all of your school publications and website effective January 1, 2012. If you need an electronic copy of this please contact Allen Harmon at aharmon@naccas.org.

Also, please make sure that you have made the appropriate required changes outlined by the U.S. Department of Education effective starting July 1, 2011. These would be things such as: Net Price Calculator and Median Loan Debt. Consult the USDE website for more specific information at www.ed.gov.

NACCAS Board of Commissioners

Executive Committee
Darrell Camp,
Chairman
Jessica Wolman,
First Vice Chair
Cynthia Becher
Second Vice Chair
Ronald Perry
Treasurer
Gina Kinion
Secretary

School Owner Commissioners
Darrell Camp,
Representing Zone 1
Jessica Wolman,
Representing Zone 2
Cynthia Becher,
Representing Zone 3
Gina Kinion,
Representing Zone 4
William Church,
Representing Zone 5
Gary Trottier,
Representing Zone 6
Mike Bouman, At-Large

Commissioners Representing the Public Interest
At-Large
Mary Gail Lowery
Ronald Perry

Commissioners Representing the Professional Services Field
At-Large
Kenneth Young
Jenae Davis

Commissioner Representing the Academic Field
At-Large
Letha Barnes
Chris Strawn