Petition for Variance Form

Institution Ref. # __________________

Name of Institution: ____________________________________________________________

Institution Address: _____________________________________________________________

City, State and Zip Code: _________________________________

*** If this petition involves other campuses you must attach a copy of this form for each campus with your submission.

Pursuant to Section 10.5 of the NACCAS Rules of Practice and Procedure, the Commission may accept for consideration a petition for a variance of the Rules by an institution. Petitions must be received forty-five days prior to a scheduled meeting of the Commission unless there are substantiated special circumstances. The Commission will only accept petitions that include this form and the required information below:

___ 1. List the specific section of the Rules to be varied, including the section and number.

___ 2. Provide a detailed explanation of the institution's rationale and circumstances for the variance.

___ 3. Provide all documents used by the institution to support the request for a variance.

___ 4. The institution must submit nine (9) copies of the petition and supporting documentation in soft sided binders for easy review by the Commission.

I certify that the information provided herein is true and correct to the best of my knowledge and belief. I further understand that knowingly providing false or misleading information to NACCAS may result in the Commission taking adverse action against the institution.

__________________________________________  ______________________________
Signed by: Print Name

__________________________________________  ______________________________
Title Date

Note: All required documents must be submitted prior to Commission consideration.