

NACCAS Standards and Criteria
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Standard II

II. INSTRUCTIONAL STAFF

The institution employs an instructional staff that is fully qualified and of adequate size to fulfill the objectives of the educational courses and/or program(s) regardless of mode of delivery.

- D 1. Instructors hold teaching credentials demonstrating compliance with applicable state requirements.
- A 2. Qualified substitute instructors are familiar with the institution's curriculum, policies and procedures.
- A 3. Qualified substitute instructors are used when needed.
- D 4. Instructors attend meetings according to the institution's policy.
- A 5. Instructor meeting topics are relevant to the institution's stated mission and educational objectives.
- D 6. The institution has a written plan for continuing education for all instructors.
- D 7. The written plan requires all instructors to meet their state requirements for licensure or certification renewal, if applicable, but not less than 12 clock hours of such activity each year per instructor.
- D 8. Continuing education completed in person or online, includes a minimum of 4 hours in teaching methodology.
- D 9. Each instructor receives a written performance evaluation at least once every 12 months.
- D 10. The evaluation includes, at a minimum, teaching preparation and effectiveness.