

## SECOND CALL

### 2007 CALL FOR NOMINATIONS FOR COMMISSION ELECTION

The National Accrediting Commission of Cosmetology Arts and Sciences is requesting all interested parties to submit names of possible candidates for nomination to the following positions on its Board of Commissioners:

School Owner Commissioner Three-Year Term One (1) Position, Zone 4	Alabama, Arkansas, Florida, Georgia, Louisiana, Mississippi, Missouri, South Carolina, Tennessee
School Owner Commissioner Three-Year Term One (1) Position, Zone 6	Connecticut, Delaware, Maine, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, Vermont
Professional Services Commissioner Three-Year Term One (1) Position, At-Large	To be elected by all NACCAS- accredited schools in the United States and Territories

Service on the Commission is both an honor and a reflection of a person's caring for the future of our industry and specifically, its educational sector. We strongly encourage you to submit the names of qualified individuals, perhaps your own, who would be willing to serve on the Commission. Currently this organization accredits approximately 1,105 institutions nationwide; the scope of its work is varied and interesting.

The qualifications for each category, as well as the procedures for submitting names and resumes are detailed in a separate section following this letter. **ALL NAMES MUST BE SUBMITTED TO NACCAS BY JULY 20, 2007.**

Our organization is looking for competent, hardworking individuals who are willing to make a commitment to serve the Commission and cosmetology education. Please send in your nomination today!

Sincerely,



Jim Goins  
Chairman

## **QUALIFICATIONS**

### **COSMETOLOGY SCHOOL FIELD**

- A. All candidates for Commissioner representing schools in fields of training within NACCAS' scope as a condition precedent to nomination shall document that they meet the following qualifications:
1. Have a total of at least five (5) years of administrative/supervisory experience in a school accredited by the Commission (of which the experience set forth in subparagraph 2 below may be counted as a part);
  2. Have been active in the day-to-day operation of school(s) accredited by the Commission in an administrative/supervisory capacity for the three (3) years immediately preceding his/her election; and
  3. Also:
    - I. Be sole owner of school(s) accredited by the Commission; or
    - II. With respect to a partnership or a privately held corporation be a person who owns at least a 10% interest in a school(s) accredited by the Commission and have a direct and abiding interest in the performance of the school and the quality of education which it offers. The Nominating Committee shall be vested with the responsibility of determining whether such an interest exists, subject to the review of the full Commission; or
    - III. Be an officer of a publicly held corporation, which owns school(s) accredited by the Commission.
    - IV. Have no interest in any institution, which has had its accreditation withdrawn (appeal rights exhausted) or which has voluntarily relinquished accreditation while the institution was in withdrawal status, during the past five years.

### **PROFESSIONAL SERVICES FIELD**

- B. All candidates for Commissioner representing professional services in fields within NACCAS' scope as a condition precedent to nomination shall meet the following qualifications:
1. Be licensed in a field within NACCAS' scope;

2. Have a total of at least five (5) years of administrative/supervisory experience in a professional service which employs at least one other person licensed in a field within NACCAS' scope (of which the experience set forth in subparagraph 3 below may be counted as a part);
3. Have been active in the day-to-day operation of the professional service operation in an administrative/supervisory capacity for the three (3) years immediately preceding his/her election;
4. Not be an owner in full or in part, nor a member of a partnership or a stockholder in a corporation which is the owner of any school offering programs within NACCAS' scope, and not be active in the management of any school offering programs within NACCAS' scope; and
5. Also:
  - I. Be sole owner of a professional service operation; or
  - II. With respect to a partnership or privately held corporation which owns a professional service operation, be a person who owns a sufficient interest in the operation to have a direct and abiding interest in its performance and business success. The Nominating Committee shall be vested with the responsibility of determining whether such an interest exists, subject to review by the full Commission; or
  - III. Be an officer of a publicly held corporation which owns a professional service operation.

## **EXPECTED COMMITMENT**

The Commission currently meets in person four times a year and the meetings last from four to six days, and via conference call, at least eight times a year. In addition, Commissioners serve on various committees. Consequently, a person considering the placement of his/her name, or the name of others, before the Commission's Nominating Committee should realize that if elected, they may be required to spend approximately twenty-four days a year away from home and their principal place of business.

## **NOMINATION PROCEDURES**

1. Persons and organizations wishing to suggest names of individuals meeting the qualifications are hereby invited to submit resumes to the NACCAS office, no later than July 20, 2007.
2. Candidates nominated for the school owner Commissioner and the professional services Commissioner positions will be required to submit a current resume and complete a questionnaire immediately and return it to the Nominating Committee.
3. The Nominating Committee will review the resumes and questionnaires and arrange interviews with the nominees.
4. The Nominating Committee will present a slate of at least two candidates for each position to the Commission for approval at the summer Commission meeting. Nominations will also be accepted from the floor at that time.
5. The ballots containing the slate of nominees will be sent to the corresponding accredited schools for voting.

Persons or organizations wishing to suggest the names of individuals meeting the above qualifications should submit a resume to:

**Chair, Nominating Committee  
c/o Suki Tinkleman  
National Accrediting Commission of Cosmetology Arts and Sciences  
4401 Ford Avenue, Suite 1300  
Alexandria, VA 22302**

**ALL NOMINATIONS MUST BE RECEIVED NO LATER THAN JULY 20, 2007**