

## National Accrediting Commission of Cosmetology Arts & Sciences, Inc.

4401 Ford Avenue, Suite 1300 Alexandria, VA 22302-1432 • (703) 600-7600 • (703) 379-2200

<http://www.naccas.org> [naccas@naccas.org](mailto:naccas@naccas.org)

### NOTICE – Preliminary Results of the Community Call for Comment and May Policy Meeting

At its May Policy meeting, the Commission, in accordance with Section 10.3(b) of the *NACCAS Rules of Practice and Procedure*, adopted three issues under emergency action to go into effect on July 1, 2007. You will have the opportunity to comment on all of these issues and other proposed changes when they are published in the next *Call for Comment*.

1. School Names and Clinic Laboratory Names (Effective: July 1, 2007)  
The Commission revised its Standards and the Policy on Advertising.
  - Institutions may now use the terms “salon” or “spa” in the school name so long as the institution is clearly identified as an educational facility (academy, college, institute, school, etc.).
  - Institutions may now use the terms “student salon” or “student spa” within the school as part of the designation of the school’s clinic/laboratory.
2. Annual Report (Effective: July 1, 2007)  
Beginning with the 2006-2007 annual report, institutions with fewer than a total of 100 students for the past year in each cohort (completion, placement, or licensure) may use a three year average. If you would like worksheets to calculate a preliminary average rate for 2006, please contact Mary Bird at (703) 600-7600 ext. 138 or e-mail your request to her at [mbird@naccas.org](mailto:mbird@naccas.org).
3. Fees Schedule (Effective: July 1, 2007)  
The Commission increased fees, effective July 1, 2007, and has posted the new fee schedule on NACCAS’ Web Site. Please scroll down the page to the “Schedule of Fees” for the most recent updates.

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### 07-01E: Schedule of Fees Effective July 1, 2007

Rationale for the Increase: The Commission increased fees for some processes to ensure the Commission's fiscal capability to carry out its accreditation activities as required by 34 CFR 602.15. Only fees that have been changed are listed.

<u>Process</u>	<u>Current Fee</u>	<u>Fee as of July 1, 2007</u>
Candidate for Accreditation		
• Application Fee (includes one program)	\$1,190.00	<b><i>\$1,290.00</i></b>
Initial Accreditation		
• Application Fee (includes one program)	\$1,190.00	<b><i>\$1,290.00</i></b>
Provisional Branch Application		
• Application Fee (includes one program)	\$1,190.00	<b><i>\$2,580.00</i></b>
Renewal of Accreditation		
• Application Fee (includes one program)	\$1,190.00	<b><i>\$1,290.00</i></b>
Change of Ownership		
• Application fee for a single institution	\$1,560.00	<b><i>\$1,690.00</i></b>
• Additional application fee for additional institutions undergoing the same change of ownership	\$280.00 each	<b><i>\$500.00</i></b> each
Change of Financial Structure		
• Application fee for a single institution	\$750.00	<b><i>\$950.00</i></b>
• Additional application fee for additional institutions undergoing the same change of financial structure	\$140.00 each	<b><i>\$250.00</i></b> each
Change of Location Application	\$550.00	<b><i>\$750.00</i></b>
Change of Name Application	\$550.00	<b><i>\$750.00</i></b>
Addition or Change of a Program		
• Application fee for a program at one institution	\$1,080.00	<b><i>\$1,580.00</i></b>
• Additional application fee for additional institutions under the same change of ownership adding or changing the same program	\$330.00 each	<b><i>\$530.00</i></b> each
Clock Hour to Credit Hour Conversion Application	\$400.00	<b><i>\$600.00</i></b>
Cancellation of Visit	\$250.00	<b><i>\$500.00</i></b>
Workshop	\$250.00	<b><i>\$300.00</i></b>
On-Site Consultation/Assistance	\$750.00 + expenses	<b><i>\$950.00 +</i></b>

<u>Process</u>	<u>Current Fee</u>	<u>Fee as of July 1, 2007</u>
		expenses
Annual Report – Late Filing Note: 25% of the sustaining fee is assessed each month or portion thereof that the report is late.	\$405.00 Basic	<b>\$505.00</b> Basic
Appeals		
<ul style="list-style-type: none"> <li>• Appeal from withdrawal for administrative reasons (by submitting the fee or missing document)</li> </ul>	\$250.00	<b>\$500.00</b>
<ul style="list-style-type: none"> <li>• Other appeals – documentary</li> </ul>	\$1,890.00	<b>\$2,890.00</b>
<ul style="list-style-type: none"> <li>• Personal Appearance</li> </ul>	\$3,040.00	<b>\$4,000.00</b>
Mailing Labels		
<ul style="list-style-type: none"> <li>• Copies</li> </ul>	\$500.00	<b>\$700.00</b>
<ul style="list-style-type: none"> <li>• On Disk</li> </ul>	\$750.00	<b>\$1,000.00</b>
Return Check Fee	\$25.00	<b>\$35.00</b>