

## Appendices to the *Rules of Practice and Procedure*

February 2012

### Appendix #2 – Schedule of Fees

The National Accrediting Commission of Career Arts and Sciences is a 501(c) (3) non-profit corporation. The program of accreditation is sustained solely by payment of fees by applicant, candidate, and accredited schools. All applications submitted to the NACCAS office must include all required fees. The application will not be processed until the money is received.

NOTE:

- A. Fees are non-refundable except where noted.
- B. Fees are adjusted yearly on July 1<sup>st</sup>. Any fees not paid prior to July 1<sup>st</sup> will be subject to any increase on the new fee schedule effective July 1<sup>st</sup>. However, any school with a visit scheduled after July 1<sup>st</sup>, which pays the visit fee in full prior to July 1<sup>st</sup> will not have to pay the new fee.
- C. Late fees equal to 25% of the base fee, are assessed on the 15<sup>th</sup> of each month following the due date. All late fees are capped at 150% of the base fee. This applies to late applications, forms, and invoices that have a due date.
- D. Refer to the [Rules of Practice and Procedure](#) (see page 53) for requirements related to each process.

Note: Consult NACCAS' [website](http://www.naccas.org), www.naccas.org, for the current schedule of fees for all applications and processes.